HAMBLIN'S HOPE® SOURCE

Hamblin's Outreach Publishing Enterprises

Providing Handbills & Supplies for Evangelism, Health & Bible Prophecy Seminars

Online Order Form Checklist

The following checklist is supplied to aid in completing the online order form.
The online order form must contain the following information when submitted including your choice of Handbill or Postcard design.

Page 1:

Church Information: Church Name, Conference of Church, Pastor's Name, Church Address, Church Phone Number, Pastor's Cell Number

Page 2:

Billing Information: Billing Contact Name, Billing Address, Billing Contact Phone Number, Billing Contact's Email Address.

Order Person Contact: Order Person's Name, Order Person's Address, Order Person's Phone Number, Order Person's Email Address.

Page 3:

Select either Handbill or Postcard: You will also need to provide the name of Handbill/Postcard (if unsure, please visit **www.hopesource.com** to view our selection of Handbills/Postcards, or select HOPE Custom Designed.

Page 4:

Speaker & Meeting Information: Speaker's Name (including biography, average 90 - 150 words maximum, and picture), meeting start date, location of meeting with address. Featured topics for the first three nights, with topic summaries, additional scheduled topics. Check our samples handbills online at **www.hopesource.com** for the correct amount of topics and summaries for your handbill. Include any Free services that will be offered for your event, and remember to include Health talks to increase your crowd.

Page 5:

Mailing: Number of Handbills/Postcards you would like to mail, the number of extra Handbill/Postcards to handout. Also will need to provide the 3-day In-Home window for which you would like to have the mailing in the resident homes in your area. You will need to provide either zip codes or radius information (church or meeting location address) for determining residential mailing addresses.

Shipping: Person's Name, Address, Cell Number. This address will be used to send any extra handbills/postcards and any supplies ordered.